

## Terms and conditions - EXAM FEES - refunds

A deposit payment of 10% of the total fee for exam entry and other services (such as science practical work and English oral tests) must be paid to secure a place to sit exams and receive the services. The remainder of any fees due must be paid within 30 days of the issue of the invoice, or before the final deadline date as set by the exam board, whichever is earlier.

If a candidate cancels the booking and withdraws their entries at any point between the date of registration and the entry deadline, as set by AQA (normally 21<sup>st</sup> February for summer exams), the refund available will be calculated as follows:

**The total paid to date by the candidate including the deposit payment minus 20% of the total fee due for the qualification/s or service/s booked (to cover admin charges).**

If the candidate cancels the booking and withdraws their entries at any point between the entry deadline and the date when a refund for withdrawing the entries is still available from the examination board/s (normally 20<sup>th</sup> April), the refund will be calculated as follows:

**The total paid to date by the candidate including the deposit payment minus 50% of the total fee due for the qualification/s or service/s booked (to cover admin charges).**

If the candidate cancels the booking and withdraws their entries at any point after the date when a refund for withdrawing the entries is no longer available from the examination board/s (normally 20<sup>th</sup> April), **the 10% deposit will be refunded.**

These terms and conditions are valid from November 2022 until further notice.